

DETROIT REVOLUTIONARY MOVEMENT RECORDS

BOX 11 OF 16

FOLDER 3

CCC STATISTICS AND
MEMBERSHIP DATA

Ron

CCC III Statistical Data

TOTAL PAID MEMBERSHIP: 417 individuals

Of these: 26 are MCLL cadre
102 are Alliance members (including MCLL cadre)
24 are Changeover or closely related folks

Residence: 293 live in Detroit or Highland Park
124 live outside Detroit

Occupational breakdown: (as people listed it - rest didn't list or are unemployed)

Teachers -	37
Students -	88
Houseworkers -	32
Health Workers -	17
Legal Workers -	24
Social Service Workers -	44
Production Workers -	10
Clerical Workers -	12
Technical Workers -	36
Human Relations Workers -	14
Clergy -	5
Other -	17
	<u>336</u>

PAST MEMBERS NOT ENROLLED THIS YEAR: 451

ATTENDENCE: CCC III - (including the General Staff)

	<u>members</u>	<u>guests</u>	<u>total</u>
*September	217	@200	@400 plus
October	203	29	232
November	168	59	227
December	149	18	167

* For the Fonda session there were alot of people not at tables. Some members ended up in chairs, some guests at tables, and an undetermined number of people were left outside. Only those at tables were recorded.

ATTENDENCE BREAKDOWN:

Members attending all four sessions - 68

Members missing one session - 68 (5 didn't join till Oct.)

Of Those: missed September - 15 (may have been in chairs)
 " October - 7
 " November - 17
 " December - 29

Members missing two sessions - 101
 (of these, 6 didn't join till Oct.,
 6 didn't join till Nov.)

Two sessions missed: Sept - Oct 12
 Sept - Nov 4
 Sept - Dec 11
 Oct - Nov 7
 Oct - Dec 16
 Nov - Dec 58

Attended only one session - 125
 (Of these, 6 joined Oct,
 8 joined Nov, 12 joined Dec)

Attended: September - 85
 October - 12
 November - 16
 December 16

LENGTH OF ENROLLMENT AND OTHER RELATIONSHIPS:

Members who have been in CCC all or part of the 3 years - 117

Of these: present GS members - 34
 past GS members (72) - 13
 present MCLL cadre - 18
 present Alliance (non-MCLL) - 28
 present Changeover - 10
 *no organizational ties - 58

*means no Alliance, MCLL, Changeover or GS of CCC

Members who have been in CCC all or part of two years - 111 (last two

Of these: present GS members - 15
 past GS members (72) - 8
 present MCLL cadre - 4
 present Alliance (non-MCLL) - 32
 present Changeover - 7
 no organizational ties - 68

Members joining this year - 186

Of these: present GS members - 9
 past GS members (72) - 3
 present MCLL members - 3
 present Alliance (non-MCLL) - 27
 present Changeover - 0
 no organizational ties - 154

Rough CommentaryTHINGS TO NOTE IN DATA:

one quarter of the CCC membership also belongs to the Alliance.

A little over a quarter live outside Detroit.

Many claim to be students, and in fact many actually are.

Other major occupational categories are: teachers, houseworkers, technical workers and social service workers.

868 people have come into contact with the CCC program at one time or another during its history.

Attendance has been declining since the beginning this year.

Most of the people who made it to all the sessions so far, are GS members.

Most of the people who came only once, came for Fonda and paid the membership fee but never came back.

Recruitment for the last session was lousy, particularly given the large number of social service workers already in the program. It suggests that most of them keep their political lives to themselves when on the job, and CCC is a place to escape to rather than a source of political strength and value for organizing.

280 of the present members are not members of The Alliance, MCLL, Changeover (as far as we know) or the GS of CCC. That's a lot of people. A few of them have expressed interest in PAC or the Southern Africa Committee, but very few. The Alliance has done almost no conscious recruiting this year in CCC. Did it last year?

PROBLEMS:

1. Attendance is declining with each session. Although a part of this can be blamed on the weather, I do not believe that all that many people would let the weather stop them from coming to a thing that only happens once, if they really thought it was important. A number of members might still be confused about whether there is one or two bookclubs now.
2. We have no money. There is at present \$180 in the bank, and if Diane and I get paid this week, we're broke. We owe a lot more than that in bills already. Fundraising has not yet gotten very far. Things scheduled are: sock hop on Jan. 13, Ballet Africans on Feb. 3 (we make 15% on tickets), film showing sometime soon, bookstore when ever the committee gets with it, lottery ticket sales, fundraising address to the membership at the January session by Diane, suggested pledge by the GS. It does not seem likely to me that the Alliance will support the recommendation from the Planning Committee for a \$100 a month pledge. This is supposed to come up in COR Thursday. We need to think about whether it makes sense to get into a fight in the Alliance at this time around finances for CCC, or whether this might just give an avenue of outrageous escape from the issues which have recently been laid out there. Do we want a focus on CCC as the battleground even more than we have? Should such a proposal wait until Changeover takes its folks out of the Alliance. We need a strategy for CCC in the Alliance. Do we want the Alliance to continue to co-sponsor it? What does that mean? So far it has meant a large Alliance membership in CCC, about 25 people on the GS, and Diane as a coordinator. We have yet to really define what sponsorship means. The Planning Committee members of the Alliance function as disembodied individuals usually.

3. The process on CCC is too much one of one-way communication. The speaker is set apart from the members. Table discussion tends to focus on what the speaker said as a third party. There is no dialogue directly with the speaker. The question period is carried out in such a way that the questioner remains anonymous, and therefore is not able to engage in anything with the speaker. Perhaps we should have questions come directly from the floor in a more natural way. We might even try setting mikes up in several places in the room so everyone asking questions can be heard.
4. We have not set objectives for table discussions. I have the sense that alot of table discussions are mostly a matter of members asking questions and GS answering them, filling in data, rather than really drawing out the positions represented by the members and then discussing them. Perhaps we need a more concrete set of discussion questions outlined which will lead to the identification of more of the politics in people.
5. The general format is fairly bourgeois, and has the overall style of a university seminar series. In many ways it probably reinforces whatever sense there is in the membership that they are coming to learn about other people's struggles so they can know how to lend support when they have the time in their busy lives. We need a format which more directly involves people in the sense that it is their struggle we are talking about. The format has to be just informal enough to put pressure on people to make a move, but not so immediately open ended as to scare them away.
6. Many people do not read the book. If we really want people to read some things, we should select pamphlets (or write them) which are much more apt to be read. It is time to get away from the notion that this is a "book club." The fact that many of us refer to it as such, can only mean that it is too much viewed as an extra-curricular event, rather than an integral part of our political education. We should go on a conscious campaign not to use the term book club for CCC, and we should think about using more readable materials. For example, it is my position that the selection for March on public education should be "Down the Up Staircase" and maybe one or two other very short pieces which give some data for background to a panel of people from different sectors of the class who would analyze their own tracking (similarities and differences), discuss the real purpose of liberal reforms, and talk about where or how they learned the stuff that brought them into the political struggle. In other words, the reading would only give a backdrop for an analysis of our own experiences, and these would be linked to an identification of the elements of socialist learning experiences.
7. The first part of the book for January is terrible. Most people will stop after the first twenty pages. Although it actually gets better, it never really knocks you out. We should plan right away to know a good bit about what the speaker is going to do (and what we want him to do) decide whether we want to get out some short piece of our own to folks before the session, and develop some guides for the GS.
8. What do we do about the BWC, particularly in relation to this session? Are they likely to send a group to it? Are there people in Detroit we should be in contact with? should invote to the session? What kind of a trick, if any, are we in?

9. We don't have a place after January. If we want to continue to use Central, we have to change it to another Tuesday, as they claim they are booked on the second Tuesday after January. We don't know who has it then. Although we think "From the Top Down" is using Precious Blood for this month, we don't think they have anywhere to go in January. So we may be competing with them for a place.
10. They have our mailing list and are probably still sending funny things to CCC members, addressed "Dear CCC Member" so as to maximize the confusion. Is there any way we can get their mailing list and get into the game? Or do we need to send some kind of a confusion breaker letter out? Who are we sending to their thing tonight?

WHAT DOES CCC ACTUALLY DO?

1. Gives people a radical to socialist analysis of issues, the system, liberation struggles, themselves hopefully.
2. Agitates for support for various liberation struggles. Creates at least a body of sympathizers, and some participants in on-going work for anti-imperialist things. Our strong point is anti-imperialism. Our weakness seems to be the development of a class analysis and the identification of the CCC constituency with the working class.
3. Gives some people the added bit of information they need to become more actively involved in political activity.
4. Gives movement people a place to go once a month and make contact with other movement friends and acquaintances.
5. Allows a number of comfortable and fairly uninvolved liberals to feel they are part of political debate. (The New Detroit types)
6. Allows for the development of leadership skills in the GS. How can we improve on this aspect of the thing?
7. Identifies a base of people for recruitment into other programs.

PERSPECTIVE ON THE JOURNEY:

Should function to:

1. assist in organizing the CCC membership into on-going programs and political work by:
 - a. reporting on the work of various groups like the Alliance, PAC, MMAC, IPC, Food-Coop.
 - b. report on study groups set up by people in CCC as a means of beginning to suggest that the process spread out into work places and communities.
 - c. announcing meeting times and events.
 - d. demonstrating the continuous inter-relatedness of the session topics to our daily work and living conditions.
 - e. giving up-date information on struggles some CCC members already are involved in, like the war, or might decide to be with more information, like southern Africa, welfare, schools, etc.

2. recruit new people to CCC through distribution in workplaces, communities.
3. remind CCC members of sessions and give enough of a preview of the possible content to arouse people to want to come for more.
4. project people and groups giving leadership to the program. Should be a format for CCC members as writers in areas of particular knowledge and leadership.

WHAT THE JOURNEY NEEDS:

1. organized method of distribution
2. new logo
3. more conscious and organized photography and graphics
4. typesetting equipment
5. more people with skills in technical aspects - need some technical data written down and passed on by Camilla - specific training in production.
6. publication one week earlier than at present
7. 4 more pages
8. more systematic and critical editing of content of articles

QUESTIONS:

1. Who should be on the Planning Committee? When do we take Sharon off?
2. There are about ten independents on the GS. How many should be on the PC? Who should we encourage?
3. Do we want Denise Levertov to do a thing alone, or should we plan a night of revolutionary cultural events, sing some of our songs, display some people's art, etc?
4. What do we know about Guzman? What should we do with him while he's here?
5. Hugh White thinks we should begin to hold press conferences and maybe public hearings around things related to the subject matter of sessions. Like maybe having a public hearing when the Health PAC folks are here on some local or national health issue people are pissed about, and have the speakers there to talk to folks. What do you think about the possibilities?

I think there is a danger in trying to make CCC mean all things to all people. It is a mind set which tends to keep me awake long into the night. We need a clearer organizational definition of what its limitations are, no matter how we reform it, so we aren't operating under a lot of illusions about its potential. It seems that its primary tasks are to develop leadership skills and disseminate a socialist analysis of the large amount of data floating around in the world. The underlying basis for the success of these two things is our ability to transform moral outrage into class consciousness, and disembodied frustration and anger into a clenched fist. So we need to know how to deal with basically upwardly mobile folks so that they reach out for their roots rather than illusory carrots. And we need to break down the cynicism common to educated sectors of the class by demonstrating the power of people to organize for change.

NECESSARY TASKS FOR CCC - ADMINISTRATIVE

1. Contact with speakers - arrangements
 - confirmation of engagement
 - flight arrangements
 - lodging
 - information on CCC - transcripts, etc. sent in advance
 - transportation while here
 - contact with people in Detroit
 - follow-up - transcripts, letter, etc.

2. Books
 - ordering in advance
 - sales records
 - local distribution (sales at Alliance, CCC, etc.)
 - mailing to members who order

3. General Staff
 - notice of meetings, agendas for meetings, place arrangements
 - checking on status, complaints, ideas, etc.
 - training program
 - educational - preps - written materials for sessions
 - outside table meetings
 - table list update for GS
 - list of GS addresses and phone numbers
 - recruitment of new GS

4. Finances (maintenance)
 - keep record book updated
 - balance checkbook
 - send out bills to members
 - list of due bills for tables
 - pay bills
 - record financial data on membership cards
 - have change for session
 - envelopes for money in folders
 - record financial in-take data for each session
 - prepare financial report for PC

5. Membership
 - membership cards for all
 - keep cards up-dated (attendance, books, etc)
 - membership list up-dated, typed copy
 - mailing labels (Xeroxed)
 - occupational breakdown of membership
 - table assignments

6. Session Preparations
 - contact with church
 - set-up and clean-up
 - special GS assignments for session
 - literature table, special tables

coffee, cookies
sound system
visual decorations
folders with stuff in them (evaluation sheets, attendance, etc.)
prepare new evaluation sheets for each session
admissions materials
extra educational materials
books and transcripts

7. Publicity

leaflets for sessions - distribution
calls to membership by GS
recruitment for session - special constituencys
media contacts when appropriate
publicity for fundraisers
announcements of programs related to CCC sponsors or constituency

8. Office Maintenance

inventory of materials
answering phone
responding to mail
supplies kept in stock
machines in order
production of materials
files kept in order

9. Transcripts

taping sessions
transcribing tape
editing transcript
making cover
typing stencils
mimeographing
collating and stapling

10. Fundraising

finding places for events
publicity - leaflets, posters, media, personal contacts
getting films, records, or whatever materials are needed
recruiting people to help
generating ideas and investigating their possibilities
budget proejdtions for CCC - financial needs

11. Practical Action Committee

contacting people for meetings
article ideas and assignments for Journey - editorial policy
layout
paste-up
typesetting
relations with printer
photography
mailing and distribution of Journey
support activities for current struggles
recruitment from membership

12. Bookstore

find out how to set it up
select books, etc. as opening inventory
budget projection
order books
assign personnel
publicize
community relations

13. Planning Committee

schedule meetings
contact PC members - maintain communications
coordinate task assignments
prepare agendas
progress reports to and from PC
select chair for session
make sure elections held when needed
keep minutes

14. Occupational Tables

recruit at place of work
between session meetings of GS and members
be responsible of prep of up-date materials in area
report activity to PC
make in-put to Journey when appropriate

15. Relations with sponsors

attnd appropriate meetings of organization
reporting to leadership bodies of sponsoring groups
bring positions to the PC
maintaining communications with organization members
making organizational in-put to the Journey
financial backing
organizing labor

POLITICAL RESPONSIBILITIES
OF MCLL COORDINATOR

1. Coordinate and organize the administrative aspects of the program - make sure everything gets done by someone.
2. analyze the strengths and weaknesses of the program.
3. analyze and keep track of the membership.
4. develop leadership in the General Staff and Planning Committee.
5. maintain and develop positive political relationship with Alliance coordinator and personnel.
6. work on strategies for CCC which will develop anti-imperialist consciousness into class consciousness.
7. gather intelligence on Murphy groups activities
8. select politically useful written materials for dissemination - know whazt they are and where they are - constant process of self-education in order to make correct decisions on the content of books, leaflets, extra materials, speeches, debates, etc.
9. time to read - newspapers, books, magazines, etc. - must be organized
10. development of occupational tables into study groups with developing place-of-work organizing perspectives.
11. developing strategies for bringing new people into the process of political education - different sectors, multi-racial.
12. political development of PAC
13. political development of Planning Committee and General Staff
14. theoretical production of form and content of A and P.

SHORT-RANGE PROPOSALS

1. That Babs be assigned by the General Staff to regular hours in the CCC office and be given a cross-commission assignment to the CCC work committee of A and P, so she can take responsibility for more of the day-to-day administrative work, continue on the Planning Committee, and move on the bookstore (she presently has responsibility for getting the bookstore committee going).

It is not possible to conduct both the administrative tasks of the program and engage in the political responsibilities of a coordinator. The non-administrative responsibilities are the ones which tend to be unattended. See the previous four pages for some idea of the work which is necessary for the program.

2. Outline for the January session - International perspective on imperialism - the next four years - the course of U.S. imperialism in four areas - Puerto Rico, Chile, Philipines, Indochina - what is going on in these places and how we should be relating to it.

Panel discussion - about twenty minutes per speaker, then open panel discussion with some guides (which we need to develop) - members will be given a chance to ask questions directly from the floor (mikes placed in a few places in the room) to the panel. No table discussions for this session. GS members should set up an outside meeting to follow the session fairly soon to get into discussion on the content of the program.

Speakers: Guzman (Puerto Rico), Lynda Ann (Chile), Frank (Indochina) and on the Philipines we are trying to find a priest who was recently thrown out of the Philipines. If we can't find him or he won't do it, Les is pretty knowledgeable on the Philipines and seems to want to do it.

3. That Camilla be requested to write down the technical data she has in her head on newspaper production and give instructions to other members of PAC in technical skills necessary for putting out a paper. That Donna or anyone else who knows how, teach at least two people related to PAC how to use the typesetting equipment at the South End.
4. That we begin an immediate search for a place to hold CCC in February and beyond (we don't have Central after the next session unless we change the night which would not be a very good idea - it is time to move anyway) It would be good if we could find a union hall that doesn't cost anything.
5. That a CCC work committee go into operation immediately, and consist for the next month of the following people (after that time assignments should be reviewed) - Peggy, Babs, Karen, Bruce and Michael, and Pat (cross-commission assignment) Sharon should remain on the Planning Committee for one more month, then new PC assignments should be made which may involve changing more than the position Sharon holds.

CONTROL, CONFLICT & CHANGE - 1971-1972

Profile of CCC Membership

Total Membership 1971-1972		567
Female Membership		302
Male Membership		265
Regular Attenders (3 or more sessions)		242
Attended Twice or less		276
Attended Twice	56	
Attended Once	143	
* Attended None	77	

&Several who registered but who did not attend any of the sessions purchased books regularly.

Members of CCC I who also enrolled in CCC II	312
Members newly enrolled in CCC II	255

Enrollment:

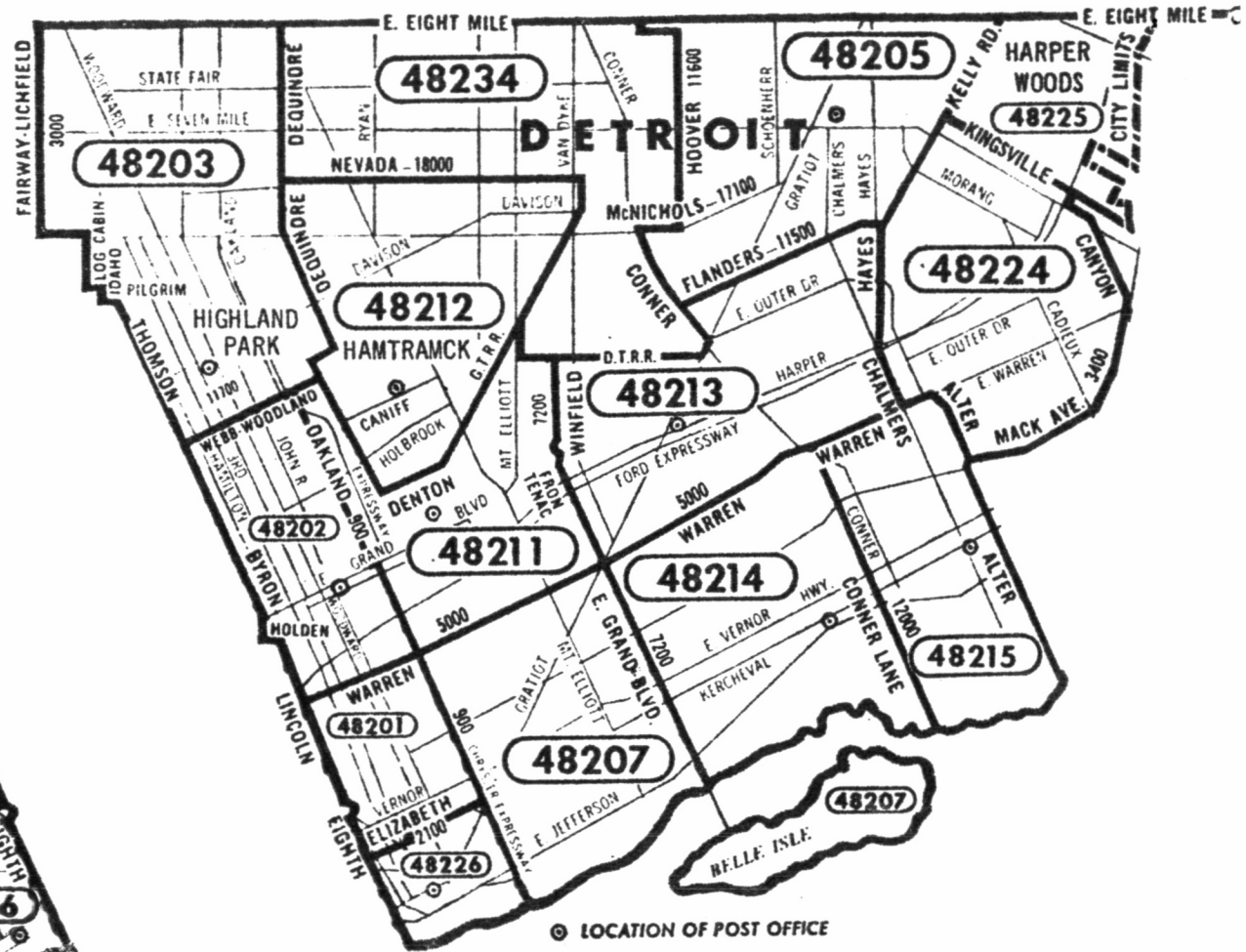
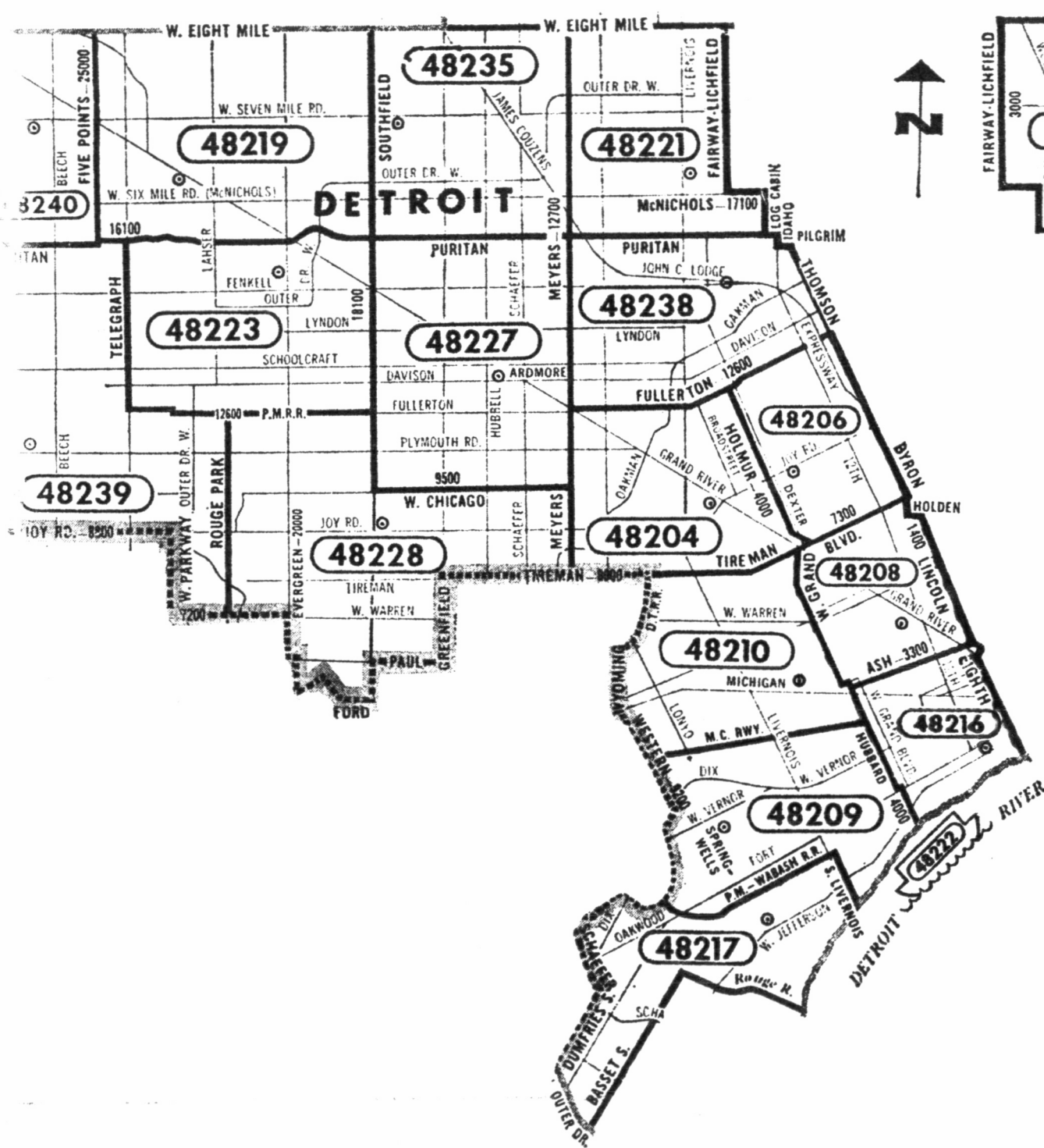
May '71	2	
June	12	
July	16	
August	75	
September	179	
October	108	
November	43	
December	38	
January '72	35	
February	32	
March	21	
April	4	
Total:		567

Books Purchased:

4 or more	85
3	49
2	72
1	99
0	96

CCC II -- Geographic Profile
 CCC Membership 1971-72 -- Detroit Zip
 Codes Only

48201 -	21	48223 -	8
48202 -	48	48224 -	9
48203 (incl. Highland Park)	82	48226 -	19
48204 -	11	48227 -	16
48205 -	8	48228 -	9
48206 -	12	48229 (Ecorse)	1
48207 -	19	48230 (Grasse. Pte. & Park)	5
48208 -	7	48231 -	2
48209 -	2	48234 -	2
48210 -	3	48235 -	18
48211 -	4	48236 (Grasse. Pte. Farms, & Shores, Woods)	9
48212 (Hamtramck)	1	48237 - (Oak Park)	5
48213 -	3	48238 -	22
48214 -	22	48239 -	2
48215 -	13		
48216 -	1		
48219 -	13		
48220 (Ferndale)	5		
48221 -	61		



POSTAL
ZIP CODES

GEOGRAPHIC PROFILE OF CCC II - 1971-72

Birmingham 48008-9-10	19	Troy 48084	4
Bloomfield Hills 48013	3	Walled Lake 48088	1
Center Line 48015	2	Warren 48089-91-92-93	6
Drayton Plains 48020	2	Allen Park 48101	1
East Detroit 48021	1	Ann Arbor 48104-05	8
Farmington 48024	3	Dearborn 48124-26-28	9
Franklin 48025	1	Dearborn Hgts. 48125-27	3
Fraser 48026	2	Flat Rock 48134	1
Keego Harbor Orchard Lake 48033	3	Inkster 48141	3
Lake Orion 48035	2	Lincoln Park 48146	2
Milford 48042	2	Livonia 48150-54	3
Pontiac 48053-55-58	18	Monroe 48161	1
Rochester 48063	15	Taylor 48180	1
Romeo 48065	1	Trenton 48183	1
Royal Oak 48067	7	Wayne 48184	3
Huntington Wds. Royal Oak 48070	2	Westland 48185	2
Madison Hgts. Royal Oak 48071	2	Riverview, Southgate Wyandotte 48192	1
Berkley 48072	4	Willow Run, Ypsilanti 48197	1
Oak Ridge Royal Oak 48073	10	Detroit 48201-239	463
Lathrup Village Southfield 48075-76	8	(Above Detroit Zips include High- land Park-82, Hamtramck-1, Fern- dale-5, Ecorse-1, Grosse Pte. Park-5, other Grosse Ptes.-9, Oak Park-5)	
St. Clair Shores 48080	2	Some of the states represented by guests are: Washington, Cali- fornia, Pennsylvania, Kentucky, Illinois, Indiana, Ohio, New York, New Jersey and Canada.	

CCC FACT SHEET

OFFICE - 17404 JOHN R - 867-2917

RENT IS \$100.00 A MONTH AND INCLUDES: CCC OFFICE SPACE
SPACE FOR BOOKSTORE
USE OF PRODUCTIONS EQ.
UTILITIES
OFFICE FURNITURE
EXTRA STORAGE ROOM
ACCESS TO CHILDREN'S ROOM

STAFF RESPONSIBILITIES..... OFFICE FUNCTIONS
COMMUNICATIONS (PUBL.,GS, GM)
BOOKKEEPING
PRODUCTIONS
GS AND GM ASSIGNMENTS
BOOKS AND TRANSCRIPTS
COMMITTEE COORDINATION
AGENDA PREPARATIONS
RELATIONS WITH SPONSORS
ORGANIZATIONAL INPUT TO JOURNEY

PLANNING COMMITTEE..... POLITICAL PERSPECTIVE ON PROGRAM
ACTION ON SPONSORS PROPOSALS
DESIGN FOR EDUCATIONALS (GS)
GS RECRUITMENT AND COMMUNICATION
MAJOR FINANCIAL QUESTIONS
DECISIONS ON SPEAKERS , SESSION CHAIR ETC.....

GENERAL STAFF..... RECRUITMENT TO ORG. AND PROGRAMS IPC, ALLIANCE ETC.
DISCUSSION LEADERS
COMMUNICATIONS WITH TABLE MEMBERS
WORKING COMMITTEES OF GS

PROGRAM..... 398 MEMBERS OF CCC
FINANCIAL REPORT ON FIRST GENERAL MEMBERSHIP MEETING AFTER DEC. 22.

WORKING COMMITTEES OF GS..... ANTI-IMPERIALIST- TO ORGANIZE SUPPORT FOR LIBERATION STRUGGLE IN SOUTHERN AFRICA

PUBLICITY AND PROPAGANDA

FUNDRAISING

BOOKSTORE

ALLIANCE / CCC RELATIONSHIP

ALLIANCE MEMBERS IN CCC..... 105 ALLIANCE MEMBERS NOT IN CCC..37
ALLIANCE MEMBERS ON PC OF CCC.... 4
ALLIANCE MEMBERS ON GS OF CCC....39

OF THE 105 ALLIANCE MEMBERS ENROLLED IN CCC 3

7 ARE SUSTAINERS (\$50.00)
11 PAID \$15.00
36 PAID \$ 10.00
32 PAID \$ 3.00
3 HAVE NOT YET PAID

CURRENT REPRESENTATION ON PC
JIM CHEYDLEUR
DIANE DIETRICK
PEGGY POSA
JEAN ROONEY

PREPARATION FOR SESSION

1. MEETINGS OF WORK GROUPS
 - A. PLANNING COMMITTEE
 - B. EDUCATIONAL TASK FORCE
 - C. VOLUNTEERS
2. FUND RAISING ACTIVITIES
3. SKILLS BANK
4. GENERAL STAFF
5. PAC

ACTIVITIES - 630 W. BOSTON

1. MAILINGS
 - A. GENERAL MEMBERSHIP
 - B. GENERAL STAFF
2. COLLECTION OF DUES, BILLS & MEMBERSHIPS.
3. BOOK ORDERING
4. SPEAKERS ARRANGEMENT
5. ARRANGEMENTS FOR SESSIONS (3-4 DAYS PRIOR)
6. PROCESSING NEW MEMBERS

GENERAL STAFF

1. CONTACT ALL MEMBERS AT LEAST TWICE.
2. COMMITTEE TO PREPARE STUDY GUIDE
3. STUDY - STUDY
4. PREP SESSION
5. EDUCATIONALS (THE DEAL)

afternoon

Set-up

1. TABLES
2. LITERATURE DISTRIBUTION
3. REFRESHMENTS
4. SIGNS, ETC.
5. ARRANGE ATTENDANCE, BOOK SALES, ETC.

SESSION

night

ATTENDANCE

1. CHECKING REGULAR MEMBERS
2. TABLE ASSIGNMENTS
3. REGISTRATION OF NEW MEMBERS

(THE PEOPLE WILL WIN)

FLOOR MANAGERS

1. DIRECT MEMBERS TO TABLES
2. AID IN COLLECTION OF CAPITALIST TENDER

DISTRIBUTION OF FOLDERS TO TABLE TEAMS

Work KITCHEN FORCE

1. DISTRIBUTION OF COFFEE, COOKIES, ETC.

TABLE TEAMS

1. ATTENDANCE
2. BOOK ORDERS
3. DUE BILLS
4. DISTRIBUTION OF SUPPLEMENTARY LITERATURE

ATTENDANCE and DUE BILL COMPILATION

BOOK SALES

1. COLLECTION OF MONEY
2. DISTRIBUTION OF BOOKS

GENERAL EVERY

CLEAN-UP ONE

Follow-up

Sum-up

1. ATTENDANCE
2. BOOK SALES
3. DUE BILLS

PROCESSING OF NEW MEMBERS ATTENDING LAST SESSION

Co-ordination of Volunteer Work Force

Transcripts

1. TRANSCRIBING
2. EDITING
3. TYPING STENCILS
4. RE-PRODUCING

Phone Calls

1. THOSE WHO DID NOT ATTEND.
2. THOSE WHO DIDN'T BUY BOOK(S)

FILLING OUT BOOK ORDERS RECEIVED FROM PHONE CALLS